

Village Announcements

- Reminder: There is NO PARKING allowed on Village streets from now until April 15th between the hours of 2:00 am and 7:00 am.
- ALL dogs within the Village must be licensed. Please come into the Clerk's office & register your pooch!
- For the latest Village information, see our website: www.dorchesterwi.com
- Park Memberships are now available for only \$10/year! Send your payment to PO Box 345.

Village of Dorchester Finance Committee Meeting

Date: February 3, 2016 (Wednesday) 6:15 pm

Clerk's Office 228 W. Washington Ave, Dorchester WI

Minutes:

1. Meeting was called to order by Chairperson Schauer at 6:19 pm.
 2. Chairperson Schauer, Trustee Cook, and Trustee Derrico were all present, along with Clerk-Treasurer Ruge.
 3. After discussion, and review, a motion was made by Trustee Cook, seconded by Trustee Derrico to approve the bills and vouchers from January, 2016. Motion carried 3-0.
 4. Motion was made by Trustee Derrico, seconded by Trustee Cook to adjourn. Motion carried 3-0.
- Meeting was adjourned at 6:28 pm.

Brooke Ruge, Clerk-Treasurer

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, February 3, 2016, immediately following Public Hearing

Clerk's Office, 228 W. Washington Ave, Dorchester WI

Minutes:

1. Meeting was called to order by President Rau at 7:09 pm.
2. The Pledge of Allegiance was stated.
3. Roll call was taken with the following in attendance; President Rau, Trustee Seubert, Trustee Underwood, Trustee Cook, Trustee Schauer, Trustee Derrico and Trustee Schwoch. Clerk-Treasurer Ruge, Dean Faude – Public Works Supervisor, Rick Golz – Water/Sewer Manager, Chief Leichtman – Police Chief, Kevin O'Brien – TP Printing, Todd Trader – MSA Professional and other members of the village were also present
4. Elizabeth Ewert from Westar Mfg. wanted to state that although it was talked about during the public meeting, she hopes the board will give businesses and residents a significant amount of time to make changes to their addresses because they have supplies already purchased. An example for Westar is that they are participating in the World Dairy Expo later in 2016 and have already purchased all advertising materials for this event with the current address on them.

5. After reviewing, a motion was made by Trustee Schwoch, seconded by Trustee Derrico to approve the minutes from the January 6, 2016, board meeting. Motion carried 7-0.
6. After reviewing, a motion was made by Trustee Schauer, seconded by Trustee Underwood to approve the January 2016 audit report. Motion carried 7-0. The February 2016 audit report was distributed.
7. President Rau stated that based on the discussions that were held during the public meeting regarding the address changes within the Village; it seems there may be more questions that need to be addressed before finalizing the proposed changes. The clerk's office will continue to review the list of recommended changes and get further answers for board members to review in upcoming months.
8. Ordinance 206: Regulating the Display of Home & Business Address Numbers has been sent to Attorney Wachsmuth for review. Since this is the first time the board members are seeing this ordinance, Clerk-Treasurer Ruge asked them to take it home and review for any changes. Since the village does not have any requirements for posting of fire numbers, with all of the changes that will be taking place soon, it makes sense to pass an ordinance to ensure all buildings are correctly marked in the future. This ordinance was tabled until a future meeting.
9. Todd Trader from MSA Professional Services was here to present a contract for writing an application for a CDBG grant from the Department of Administration. Todd explained that we had just received scoring for the Safe Drinking Water Program, and the Clean Water Fund Program and neither came back as high as he had hoped. After further discussion on deadlines for grant applications, a motion was made by Trustee Schauer, seconded by Trustee Schwoch to approve the contract with MSA Professional Services to write and submit a CDBG Grant Application on behalf of the Village. Motion carried 7-0.
10. Todd Trader from MSA Professional Services stated that he had been asked by President Rau to complete cost estimates for various projects that could be considered for 2016 or 2017. Todd stated that in order for us to complete the application for the CDBG Grant previously approved, we would need to determine exactly which project or projects we plan to move forward with for 2017. The board members were asked to take the listing of projects home with the hopes to come back in March to vote on which projects they wish to move forward with. A complete list of the estimated cost of projects being considered can be viewed or picked up in the clerk's office.
11. Chief Leichtman stated they are still trying to go electronic with their citation system. Some additional training has been set up for our part-time officer and Chief Leichtman for in the next couple of months. Chief Leichtman also stated that everything seemed to go well with the snowmobile races that were held over the past weekend.

12. Public Works Supervisor Dean Faude stated that things are going good. He has been working on building some brackets in his spare time at the shop. He has also been using our part-time plow truck driver Mike Arndt a few more days lately because of the recent snow.
13. Water/Sewer Manager Rick Golz stated that well #2 is back up and running after repairs. Nothing else is really going on right now.
14. There is an actuator at the water plant that was not made to be put down in a pit. It went out in January and needs to be replaced. Rick asked Beran Diversified if they could rewire for the valve and they could not locate the lines. Total Electrical works with this type of wiring often so he provided Rick with a quote for the work. A motion was made by Trustee Seubert, seconded by Trustee Cook to approve the quote from Total Electrical for \$1,840 to provide and install conduit to relocate the valve at the water plant. Motion carried 7-0.
15. Rick Golz stated that years ago he had contacted AT&T about testing out their cell phone service within the village, and it worked well; however, they did not have the state program available at the time. They now have plans comparable in price to Verizon Wireless, and he would like the board to consider making a change with hopes to getting better reception within the village. They will give us a 30 day trial period and all phone numbers can be transferred over. In order to avoid unnecessary costs from Verizon, Rick will work with Clerk-Treasurer Ruge to find out when our billing cycle ends. A motion was made by Trustee Schwoch, seconded by Trustee Schauer to approve changing carriers from Verizon Wireless to AT &T for at least the trial period. Rick will report back next month on whether the coverage is better or the same. Motion carried 7-0.
16. Resolution 281: Approving a Multi-Hazard Mitigation Plan for the Village of Dorchester is to show that we participated in the discussions for a county wide mitigation plan with Clark County Emergency Management back in 2015. A motion was made by Trustee Schauer, seconded by Trustee Seubert to approve Resolution 281 for the Village of Dorchester. Motion carried 7-0.
17. President Rau stated that Clerk-Treasurer Ruge recently received information from the WI DOT requesting the village to sell small portions of land to them for the upcoming project to widen State Highway 13 near the County Highway A intersection. The first acquisition is for 0.01 acres of Village property in Marathon County. It is a small portion of land that is owned by the village for a road right-of-way just south of Meyer Lumber. A motion was made by Trustee Seubert, seconded by Trustee Derrico to approve the sale of 0.01 acres of property in Marathon County to WI DOT for \$265.00. Motion carried 7-0.
18. President Rau stated that there is also a small portion of property in Clark County that is being requested by the WI DOT. It is approximately 0.02 acres just on the north end of the village. This portion will allow for the WI DOT to widen State Highway 13 and create a right turn lane. Motion was

made by Trustee Cook, seconded by Trustee Derrico to approve the sale of 0.02 acres of property in Clark County to WI DOT for \$250.00. Motion carried 7-0.

19. President Rau stated that the Fire Consolidation board made updates to the proposed agreement at the last meeting, and had sent it to an attorney in the Madison area for review. He also stated that the consolidation board is asking each municipality to sign a letter of intent by March 18, 2016, if they plan to be a part of the joint district. The updated agreement was given to each board member and will be discussed in detail at the March board meeting. There will also be two opportunities for the public to get more information on the consolidation with upcoming public meetings & informational sessions at Dorchester Fire Hall on February 15, 2016, 6:30 pm, and Saturday, February 20, 2016, at 10 am at Abbotsford City Hall.

20. **CLOSED SESSSION (PER SECTION 19.85 (1) (C) WISC. STATS. CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION, OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY, SPECIFICALLY TO CONSIDER RECOMMENDATIONS FROM THE EMPLOYEE COMMITTEE FOR THE PUBLIC WORKS POSITION.**

21. Motion was made by Trustee Schwoch, seconded by Trustee Schauer to invite Clerk-Treasurer Ruge into closed session. Motion carried 7-0.

22. Motion was made by Trustee Schwoch, seconded by Trustee Schauer to go into closed session. Motion carried 7-0.

CLOSED SESSION

23. Meeting was reconvened to open session. It was announced that during closed session, approval was made to hire Clinton Penney for the public works position. He will be on a 6 month probation period with a starting wage of \$17.50/hour.

24. The next regular board meeting will be held on Wednesday, March 2, 2016, at 7:00 pm.

25. Motion was made by Trustee Schwoch, seconded by Trustee Derrico to adjourn the meeting. Motion carried 7-0. Meeting was adjourned at 9:19 pm.

Brooke Ruge, Clerk-Treasurer